



## Standard Invitation to Bidders

### BID NOTICE UNDER OPEN BIDDING

**16<sup>th</sup> October 2025**

**Supply of Laptop & Desktop Computers— UWA/SUPLS/25-26/00013.**

1. The Uganda Wildlife Authority has received funds from Government of Uganda to be used for the acquisition of laptop & desktop computers.
2. The Entity invites sealed bids from eligible bidders for the provision of the above supplies.
3. Bidding will be conducted in accordance with the open domestic bidding method contained in the Public Procurement and Disposal of Public Assets Act, Cap 205, and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) from **8am to 5pm**.
5. The Bidding documents in English may be purchased by interested bidders on the submission of a written application to the address below at 8(b) and upon payment of a non-refundable fee of **UGX 150,000** (Uganda shillings one hundred fifty thousand only). The method of payment will be **cash**.
6. Bids must be delivered to the address below at 8(c) at or before **3.00pm on 7<sup>th</sup> November 2025**. All bids must be accompanied by bid securities of;

**- Lot One (Laptop Computers)- UGX. 2,500,000.**

**- Lot Two (Desktop Computers)- UGX. 2,500,000**

Bid securities must be valid until **12<sup>th</sup> May 2026**. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8(d) at **3.15pm on 7<sup>th</sup> November 2025**.

7. There shall not be a pre – bid meeting/ site visit.
8. (a) Documents may be inspected at: UWA Headquarter PDU Office

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- (b) Documents will be issued from: UWA Headquarter PDU Office
- (c) Bids must be delivered to: UWA Headquarter PDU Office
- (d) Address of bid opening: UWA Former Library (Headquarter)

9. The planned procurement schedule (subject to changes) is as follows:

<b>Activity</b>	<b>Date</b>
a. Publish bid notice	16 <sup>th</sup> October 2025
b. Pre-bid meeting where applicable	Not Applicable
c. Bid closing date	7 <sup>th</sup> November 2025
d. Evaluation process	<i>(Within 20 working days from bid closing date)</i>
e. Display and communication of best evaluated bidder notice	<i>(Within 5 working days from Contracts Committee award)</i>
f. Contract signature	<i>(After expiry of at least 10 working days from display of the best evaluated bidder notice and Attorney General's approval).).</i>

**Dr. James Musinguzi, PhD  
Executive Director**